

TIER 3 COMPETITION CHECKLIST

Step by step instructions for hosting an event



Before the competition

- 1 SET UP A STRIPE ACCOUNT
- 2 CHECK YOUR VENUE IS SUITABLE USING OUR VENUE REQUIREMENTS LIST
- 3 COMPLETE A RISK ASSESSMENT
- 4 REGISTER YOUR EVENT ON THE SPORT 80 COMPETITION SYSTEM
- 5 GENERATE A START LIST AND SCHEDULE
- 6 CREATE A VOLUNTEER AND TECHNICAL OFFICIAL ROTA
- 7 DOWNLOAD THE RESULTS TEMPLATE

During the competition

- 8 FILL OUT THE RESULTS TEMPLATE

After the competition

- 9 LOAD YOUR RESULTS TO THE SPORT 80 COMPETITION SYSTEM