

## BWL Guide for Reporting Concerns outside the Sport

This is the process to follow if you are responding to concerns, allegations or suspicions of suspected abuse from OUTSIDE the sport environment, ie

If you are concerned that a If the child/young person requires immediate child/young person could be medical attention, call an ambulance and inform being abused outside your club the doctor that there is a child protection concern Report concerns to the Club Welfare Officer who will: 1. Complete the BWL Incident Report Form 2. Report to the BWL Lead Safeguarding Officer If the Club Welfare Officer or the BWL Lead Safeguarding Officer are not available, refer the matter to the Police or Children's Social Care Services who will advise on the action to be taken Discuss with Police or Children's Social Care Services whether it is appropriate to discuss the matter with the parents Ensure you keep a full and factual record of events using the BWL Incident Report Form and forward this to the BWL Lead Safeguarding Officer