



Minutes of the
British Weight Lifting Board Meeting

Venue: Airedale Suite, Queen's Hotel, Leeds, LS1 1PJ
Date: Tuesday 18 September 2018
Start: 12.45 pm.

Present: Peter Rowley (PWR), Ashley Metcalfe (AM), Catherine Eastham (CE), Patrick Roberts (PR), Kelly Sotherton (KS), Guy Taylor (GT), Michele Verroken (MV)

In attendance: Kath Leonard (KL), Mark Martin (MM), Tom Whittaker (TW).

1. General

1.1 Chairman's Welcome

The full meeting had been preceded by a private meeting of non-executives, during which reports from GT and PR as sub-committee chairs pertaining to board succession and Sport England matters were discussed. PWR welcomed all to the meeting, declared the meeting quorate which had noted with sadness MB's resignation on health grounds.

Officers joined the full meeting at 2 pm.

PWR outlined the key items of the agenda, reminding members that discussions at the meeting were confidential and none of the proceedings should be disclosed to third parties without prior written approval in accordance with the directors' code of conduct that all members had signed.

1.2 Apologies

Apologies had been received from Malcolm Boyd (MB), David Knaggs (DK). Mike Irani (MI), Sarah Davies (SD) Ali Jawad (AJ).

1.3 Declarations of Interest

PWR reminded members of the need to declare their interest in any items for discussion or requiring a decision. PWR declared his membership of Sport England's Investment Committee. GT declared an interest in TASS and MV in the Commonwealth Games Federation.

2. Minutes of the meeting on 8 June 2018 and matters arising

The minutes of the Board meeting held on 6 July 2018 circulated previously, were **agreed as read and approved for posting on the website**. There were no matters arising.

3. Decisions taken outside the Board Meeting

PWR informed members of CE's decision not to seek a second term when her first term concludes in December.

4. Minutes and recommendations from sub-committees

Minuted in item 1 above.

5. Sport Development

KL presented her comprehensive report on operational performance via PowerPoint. Members noted continuing developments and initiatives pertaining to Workforce and Education development, Competitions, Marketing and Communications, Partnership and Relationship Management and Safeguarding.

6. High Performance and UK Sport Update

TW presented his report on the 2018/2019 Objectives and an update on the World Class Programme (WCP) for Para Powerlifting via PowerPoint.

AM updated the meeting on Olympic weightlifting matters, in particular the British Youth, Juniors and Under 23 Championships held the previous weekend and team selections for the forthcoming World University Championships and Youth Olympics, indicating the improving strength in depth emerging from the talent pathway development plan.

8. Finance Matters and Update

MM referred to the papers circulated previously, the Audit and Finance meeting held on the 8 September and presented the draft Annual Report and Financial Statements for the year ended 31 March 2018 together with the audit findings. A discussion ensued around the wording of certain parts of the directors' report and CE offered to draft certain amendments. Subject to those amendments and other typographical corrections, **the Annual Report and Financial Statements were approved**, with MM authorised to sign them and the letter of representation on the board's behalf as company secretary.

MM also presented the summary slides of financial performance for June and July. Directors commented on the continuing better than budget outturn and the forward forecast to 31 March 2019.

9. Board Matters

PR referred to the Audit and Finance Committee meeting on 8 September. Following discussion, **the committee's updated terms of reference and Risk Management policy were approved**. The policies review schedule and GDPR update were noted.

AM updated members on UK Sport/Sport England's governance diversity matters and it was **agreed for an Equality and Diversity update** to be added as a standing order to all future Board agendas.

AM also reminded members of the Annual general meeting date of 28 October 2018.

10. Any Other Business

None.

11. Date and time of next meeting

18 December 2018 – venue to be advised.

The meeting closed at 4.50 pm.