

BRITISH WEIGHT LIFTING ENGLAND GROUP TERMS OF REFERENCE

22 DECEMBER 2016

INTRODUCTION AND REMIT

1. The England Group (EG) is a sub-committee of the British Weight Lifting (BWL) Board, the National Governing Body for Weight Lifting and IPC Para-Powerlifting in the UK, Channel Islands, Isle of Man and Crown Dependencies.
2. The England Group has been established to ensure an integrated approach to the development and growth of the sport in England.
3. The England Group will provide oversight as to the work BWL undertakes in England.
4. The England Group will support the Performance Committee in their responsibilities for strategic matters and issues relating to the development programme for Weight Lifting and Para-Lifting in England, as well as the elite England lifters, ensuring maximum achievement at all future Commonwealth Games and other Championships requiring English representation, as well as having maximum representation in GBR squads.
5. The England Group will support the Commercial and Development Committee on all aspects of the development of the sport in England, including competitions, membership, talent pathways, ensuring full alignment with the overall GBR Development pathway and elite programme. It is not a policy or decision-making body.
6. The England Group has no mandate, unless otherwise requested by the BWL Board to select Teams, Training Squads or Support staff at whatever level or age group.
7. The England Group has the authority to propose to the BWL Board strategic improvements or potential policy changes for the benefit of the sport in England.

COMPOSITION

The Group shall consist of up to 10 members, including:

- » the BWL Chair or Chair of the Performance Committee;
- » BWL CEO;
- » BWL Performance Director;
- » BWL Development Director;
- » 1 other appointed Independent or Non-Executive BWL member;
- » 1 member of each of the BWL Areas (North/Midlands/South) subject to a maximum of 3 area representatives in total; and
- » Up to 5 independent members residing in England offering a diverse view of the sport, subject to the total composition of the Group not exceeding 10 members. These may be appointed on a competency basis rather than a representative basis.
- » The Group will aim to have a diverse representation of underrepresented groups, striving to offer minimum of 3 places to females.
- » If the Chair is unable to attend a meeting of the EG, the CEO will chair the meeting. Should neither the Chair or CEO be able to attend a meeting, the attending members of the EG shall appoint a Chair for that meeting. All members of EG shall be Full Individual Members of BWL.

REPORTING

8. Where reasonably possible, minutes of each Group Meeting will be tabled to the subsequent BWL Board meeting and, where necessary, the Chair or CEO will provide a report to the Board on any substantive matters of importance and any material issues or concerns.

The Group shall make whatever recommendations to the BWL Board it deems appropriate on any area within its remit where action or improvement is needed.

9. The Group will provide the BWL Board with an Annual Report, timed to support finalisation of the accounts, summarising its conclusions from the work it has done during the year.

RIGHTS

10. The Group may, subject to the total composition of the Group not exceeding 10 members:

- 10.1. Co-opt additional members for a period not exceeding a year to provide specialist skills, knowledge and experience;
- 10.2. Appoint independent non-Board members for a period of three years, which may be extended for further periods (normally up to three years), subject to the approval of the BWL Board; and
- 10.3. Procure specialist ad-hoc advice at the expense of the organisation, subject to budgets pre-agreed by the Board.

ACCESS

11. The External Auditor will have free and confidential access to the Chair of the Group.

MEETINGS

12. The Group will meet at least four times a year – two of these as a minimum face to face. The Chair of the Group may convene additional meetings as he or she deems necessary.

- 12.1. The Group may ask any other officials of the organisation to attend to assist it with its discussions on any particular matter.
- 12.2. The Group may ask any or all of those who normally attend but who are not members to withdraw to facilitate open and frank discussion of particular matters.
- 12.3. The BWL Board may ask the Group to convene further meetings to discuss particular issues on which they want the Group's advice.
- 12.4. Meeting papers will be circulated no later than five (5) working days ahead of each meeting.

TERMS OF REFERENCE AND COMMITTEE EFFECTIVENESS

13. The Group's terms of reference and effectiveness will be reviewed at least annually by the Group, the BWL Board and the Performance Committee, including a review of membership and relevant skills and any changes considered necessary must be approved in advance by the Board.